

Change of Address Checklist:

Moving house can be stressful, from cleaning to packing and organising a removalist. One thing we often forget is to update our address! To streamline and simplify this process we have created a free checklist to help you identify the parties who need to be updated.



Government Organisations

It's important to notify Government agencies when you move to a new address to avoid any issues in the future. Thankfully, most agencies enable you to update your details easily online. Government organisations you may need to update include:

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| <input type="checkbox"/> Australia Post | <input type="checkbox"/> Department of Human Services |
| <input type="checkbox"/> Australian Taxation Office (ATO) | <input type="checkbox"/> Department of Veterans Affairs |
| <input type="checkbox"/> Australian Electoral Commission | <input type="checkbox"/> Drivers License and Car Registration |
| <input type="checkbox"/> Medicare | <input type="checkbox"/> Pet microchip and council registry |

Service Providers and Subscriptions

Advising service providers of the date you intend to exit your property and move into your new home is important, and not just because you want the lights and WIFI on when you move in! Many utility providers offer same-day or next-day connection services, so this is a good opportunity to shop around and ensure you're getting the best deal.

- | | |
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| <input type="checkbox"/> Electricity and Gas | <input type="checkbox"/> Telephone and Mobile Service Providers |
| <input type="checkbox"/> Water | <input type="checkbox"/> Magazine and newspaper subscriptions |
| <input type="checkbox"/> Internet Service Provider | <input type="checkbox"/> Food delivery services |
| <input type="checkbox"/> On-demand streaming services | <input type="checkbox"/> Insurance Companies (Car, home, health, pets etc.) |

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Financial Institutions and Legal Professionals

The nature of relationships with Financial Institutions and Legal Professionals is highly confidential, so it's important to update these parties and ensure your correspondence is sent to the new address.

- Banks (Savings accounts, credit cards and loans)
- Personal Lawyers (Wills etc.)
- Conveyancer or Property Lawyer
- Superannuation Funds
- Financial Advisors and Accountants

Health Care and Wellbeing Providers

Notifying your Health Care Professionals of your change of address is important to ensure your records stay up to date. The following professionals may need to be notified:

- General Practitioner (GP)
- Vet (Don't forget about your pets!)
- Gym and Fitness Clubs
- Specialist Practitioners (Chiropractor, Dentist, Paediatrician etc.)

Friends, Family and Social

Updating friends, family and neighbours of your new address can be achieved easily by sending an SMS or email – They might even be able to help with the move! You may also be associated with social clubs, so it's important they have the most up to date information.

- Family, friends and neighbours
- Charities and volunteer organisations
- Local sporting clubs (Football, soccer, cricket)
- Employers
- Social Clubs (Personal and Business)